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## YOUTH COUNCIL ON WORKFORCE SERVICES

Monday, March 20, 2006

1385 South State Street, Salt Lake City, Utah

Monthly Meeting Minutes

2:00 p.m.

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Presiding: Paul Jackson, Chair

Present: Linda Fife, Kay Forbush, Sandra Hemmert, Parley Jacobs, David Melville, Akilah Messado, Roland Oliver, Claire Turner, Ali Wilkinson

Absent: Gay Pinnecoose, Melva Sine

Excused: Betty Barker, Senator Brent Goodfellow, Kevin Miller, Jon Pierpont, Dr. Stephen Ronnenkamp, Sheri VanBibber

Guests: Kent Fitzgerald-SL County, Michael Gallegos-SL County, Kristen Wood-YES

Staff: Amber Adams, Rod Barlow, Jane Broadhead, Connie Laws, Steve Leyba, Diane Lovell, Mary Peterson

### **1. Welcome & Announcements**

Chairman Paul Jackson called the meeting to order at 2:00 pm. and welcomed Kent Fitzgerald, Jane Broadhead and Connie Laws to the meeting.

Mr. Jackson referred to the draft agenda for the Regional Council Retreat that will be held at the Utah Firefighters Museum & Memorial in Tooele on April 27, 2006. He clarified that the event will start at 8:30 am and Dr. Quinn McKay will be the keynote speaker. He encouraged everyone to read a copy of Dr. McKay's book "The Bottom Line on Integrity" beforehand.

Chairman Jackson then referred to the following four Youth Council priorities that he outlined in correspondence to the Council.

1. **Council Functional Responsibilities** – should be reviewed and updated as appropriate.
2. **Executive Roundtables** – a member of the Youth Council should work on each of the industry roundtables (manufacturing, automotive & construction) and the status of each roundtable should be discussed at each Council meeting.
3. **Goal Setting and Major Projects for 2007** – should be worked on with a draft completed for the April 27 Retreat.
4. **June Report to Regional Council** – content should be determined and report finalized during the May Youth Council Meeting.

Mr. Jackson shared recommended goals and timelines for 2007. He asked that each committee review the goals and work on action steps during the committee meetings.

The members were then excused to committee meetings for 30 minutes and re-convened for the business meeting at approximately 2:45 pm.

## **2. Approval of January 23, 2006 Minutes**

**Chairman Jackson asked for a motion to approve the minutes from the January 23, 2006 Youth Council meeting. Roland Oliver motioned to approve the minutes as reported. Claire Turner seconded the motion. All voted “Aye”. The motion carried.**

## **3. WIA Youth Strategies**

Jane Broadhead reported in Marie Christman’s absence. Ms. Broadhead distributed a handout on Youth Strategies and noted that in July 2006, three more Department of Labor (DOL) outcome measures for youth will added and there will be an increased concentration on services to out-of-school youth.

The mission of the State Youth Council is *coordinating, disseminating and ensuring quality services to Utah youth*. Ms. Broadhead noted the State Youth Council relies on the Regional structure to make sure this happens. Regional Youth Councils should direct issues and questions that can’t be resolved locally, to the State Youth Council.

Lastly, Ms. Broadhead commented on the service priority structure and the adjustments made for categorical targets. The adjustments were to ensure priority is given to serving youth that DOL had determined “most in need”. Point values were increased for:

- Youth in Foster Care
- Youth Aging out of Foster Care
- Children of Incarcerated Parents
- Youth who have been involved with the Juvenile Justice System
- Migrant Youth

Ms. Broadhead noted the challenge for Regional Youth Council members is to focus on:

- Alternative Education (Ensure high quality alternative education)
- Highest risk youth (WIA Youth Service Priority)
- High growth industries and occupations
- Meeting and exceeding performance outcomes

Ms. Broadhead commended the Youth Council for the work it has done and the fact that committees have been established to address issues in each area.

Connie Laws noted that the TAL Orientations with local partners were excellent. She also reported that the Youth Leadership Advisory Council would like the Youth Council to take an active role and have youth come and express their issues/concerns.

## **4. Transition to Adult Living – Regional Update – Roland Oliver**

Roland Oliver referred to Central Region’s Transition to Adult Living (TAL) Plan and noted that five state departments have signed a Local Program Agreement to ensure interagency coordination. He summarized the plan to provide services to youth in, and

aging out of foster care and shared the following statistics regarding youth currently in custody:

- 49 youth 18 or older
- 116 youth 17 or older
- 110 youth 16 or older
- 112 youth 15 or older
- 93 youth 14 or older

#### **5. DWS Update – Steve Leyba**

Steve Leyba reporting for Jon Pierpont shared two items of interest:

1. Utah Department of Corrections and DWS are sponsoring a Second Chance Employment and Information Fair for offenders on March 21, from 10:00 am to 2:00 pm at the County Complex. A WorkAbility/EmployAbility Fair will be held on April 4 from 10-2 pm.
2. Effective April 1, DWS will launch a Centralized Imaging Unit (CIU) wherein all eligibility documents for case management and public support will be sent to one imaging 020location to improve timeliness and efficiency.

#### **6. WIA Performance Outcomes – Rod Barlow**

Rod Barlow indicated that monitoring of the YES Program is now in process and a final report will be provided at the next Youth Council meeting. He also noted that the Program is meeting the performance measures and contract expectations and the current number of youth being served exceeds contracted goals.

Mr. Barlow referred again to the new “common measures” and briefly highlighted youth outcomes reflected on the WIA Performance Measures Report.

Sandra Hemmert stated that the percentages don’t have a lot of value unless you know the real numbers and that the data “is somewhat meaningless unless you see the backup data.” Diane Lovell noted that a companion report including “real numbers” and backup information will be provided in the future.

#### **7. Youth EmployAbility Services (YES) Leadership Project – Rod Barlow**

Rod Barlow reported on the YES Leadership Project. Annually, each region receives \$1,000 to support leadership/citizenship community service projects. The YES Program proposes to provide the following services:

1. Tooele - Flower planting in cemetery on May 6, 2006
2. Salt Lake - Youth contacted YWCA (Women’s Domestic Violence Shelter) and plan to make quilts and collect hygiene and household cleaning items for the shelter. The quilts will be made by April 29, 2006.

**Roland Oliver recommended approval of the YES leadership projects as presented. Dave Melville seconded the motion. All voted “Aye”. The motion carried.**

## **8. Committee Reports & Recommendations**

- Youth Activities/Partnerships – Roland Oliver reported on youth in DCFS custody. DCFS has a youth council involving six or seven youth. It meets monthly to design activities and learning experiences. He noted that a draft plan was put together of how committees will function and how can we link this group with the Youth Council. In addition, the committee identified a list of agencies looking at partnering and ties in common with the committee goals and recommendations. Mr. Oliver will send this information out prior to the next Youth Council meeting.
- Business & Targeted Industries – Amber Adams reported for Parley Jacobs regarding a flyer for the Just for Youth (JFY) website. Mr. Jacobs will get the flyer out to the Wasatch Front Consortium/Tooele school districts. He noted a link to the website on Granite School District's home page. Sandra Hemmert offered to get this on all five district websites if the materials are made available to her. Flyers will be sent electronically to Diane Lovell and she in turn will forward the electronic flyers to Ms. Hemmert. Ms. Adams also indicated the Committee discussed how to get more private industry members involved in the roundtable meetings.
- Performance/Contract Compliance (most in need) - Dave Melville reported the committee focused on identifying the “most in need”. He has seen a downshift in youth offenders and has never seen the population of secure facilities as low as it is now. Focusing on youth aging out of DCFS and new refugee populations was a recommendation. In order to track those youth, Sandra Hemmert suggested using the single student identifier.
- Alternative Education – Linda Fife reported that the committee discussed Resource Fairs in general and how to best identify youth in need of Alternative Education options. The committee put forth three action steps:
  1. Really clarify what we mean by Alternative Education providers and what that means within the context of the targeted youth population and other youth. Our first step is to identify and clarify who we mean by Alternative Education Providers. We know that we mean Job Corps, the ATC, the Skill Center, alternative high schools, and adult education. Alternative Education Providers may also include charter schools and if so, how do we involve them? Representatives from each identified provider should meet together to make sure we all understand what each of us does and corresponding information packets should be developed by the end of April.
  2. Meet with representatives of entities that serve the five targeted groups and provide them with information specifically about education and alternative education options for students to make sure they understand who the providers are and what they do.
  3. WIA Youth – We already know who the WIA youth are who are enrolled, etc., but there may be a whole population of students that may qualify, who are at risk and not in school and we don't know how to get at them. We need to ensure we have covered all of the populations included in our plan. We are all really interested in this group that is kind of floating around out there that we are not reaching.

Steve Leyba noted that the hope is to pull the high-risk groups together by the end of May.

Sandra Hemmert suggested DWS approach the Dept of Education and request data on students that “exit” the system and don’t return. Data can be shared if it is linked to an educational purpose. Ms. Hemmert will provide a “Clearing House” contact person at the next meeting.

#### **9. May 15, 2006 Agenda and Meeting Calendar**

Chairman Jackson asked if it was helpful to have committee meetings before the actual meeting and asked for feedback from the Youth Council regarding the amount of time that should be allotted. All in attendance were in favor of committees meeting before the business meeting. Mr. Jackson asked that anyone wishing to express how much time should be allotted for committee meetings, to please email him. He encouraged everyone to attend the Retreat on April 27

Jane Broadhead encouraged the Youth Council to keep in mind the common measures outcomes are moving towards measuring services delivered to out of school youth and we may be looking at serving the out of school youth at a higher level.

#### **10. Other Business**

No additional business was discussed.

#### **11. New Business**

There was no new business.

#### **12. Public Comment**

There was no public comment.

Paul Jackson adjourned the meeting at 4:12 pm.